



Sandalwood Condominium Association Inc.
Lease/Sale Application & Guest Notification Form

This application and a copy of the fully executed lease or purchase agreement must be submitted along with a non-refundable processing fee of \$100.00 made out to "**Sandalwood Condominium Association.**" Send all documents to Vesta Property Services, 27180 Bay Landing Drive, Ste. 4, Bonita Springs, FL 34135, (239) 947-4552, at least 20 days prior to the start of any lease or the sale of any unit, and at least 7 days prior to the arrival of any family/guests who will reside at Sandalwood for 7 days or longer if the residents are not at home during visit. There is no application fee required with the notification of family or guests. **NO NEW TENANTS OR OWNERS MAY MOVE INTO SANDALWOOD WITHOUT PRIOR APPROVAL OF THE BOARD OF DIRECTORS, AND NO LEASE MAY BE FOR LESS THAN A 30 DAY PERIOD. NO PETS ARE PERMITTED IN LEASED UNITS. ONE MONTH'S RENT WILL BE HELD AS SECURITY DESPOSIT BY THE ASSOCIATION DURING THE TERM OF THE LEASE.** Prospective buyers and tenants may be required to meet with the board of directors prior to this application being approved.

Unit # _____ Owner _____

Owner's Address _____

Owner's Phone _____ If lease, term (dates) _____

Lessee/Buyers Personal Information:

APPLICANT IS AN ACTIVE MEMBER OF THE UNITED STATES ARMED FORCES? ____ YES ____ NO

Applicant Name: _____ DoB: _____ SS#: _____

Spouse/Co-Applicant Name: _____ DoB: _____ SS#: _____

Permanent Address _____

Phone _____ Cell _____ Email _____

Vehicles:

Year/Make/Model/Color: _____

Year/Make/Model/Color: _____

Will anyone other than those listed above occupy this unit? No ____ Yes ____

If yes, whom? _____

* *If additional applicants are 18 years of age or older, birth dates and social security numbers must be included as well.*

Pets? If yes, specify _____

Residential History:

Present Address: _____

How Long: _____

Phone #: _____

Emergency Contact:

Name: _____ Relationship: _____

Address: _____

Phone #: _____

References (2) Please provide names, addresses, and phone numbers

Name _____

Address _____

City/State/Zip _____ Phone _____

Name _____

Address _____

City/State/Zip _____ Phone _____

PLEASE ATTACH TO THIS APPLICATION A COPY OF YOUR FULLY EXECUTED LEASE AGREEMENT OR PURCHASE AGREEMENT

Please read the following and sign this application:

I have received and read a copy of the Sandalwood Condominium Association's Rules and Regulations and Use Restrictions along with this application. I understand these Rules and Regulations and Use Restrictions and agree to abide by them as long as I reside at Sandalwood. If leasing, I understand that failure to do so could be cause for eviction.

Applicant's Signature _____

Co-Applicant's Signature _____

Unit Owner's OR Licensed Rental Agent's Signature: _____

Approvals:

Association Manager: _____ Date: _____

Board Member: _____ Date: _____

If application is denied, give reason:

Tenant Code of Conduct Acknowledgement

- Units are to be used for residential purposes only, as single-family residences. Commercial activities, including yard and garage sales, are strictly prohibited.
- Vehicles, of any kind, are not permitted to be parked in driveways. Residents must utilize garages for parking.
- Apart from times of ingress and egress, garage doors are to remain closed.
- Vehicles are prohibited from parking in streets overnight. Any commercial vehicles must be parked in garages. Street parking is prohibited past 1:00 a.m.
- Lanais are to be kept clean, and used only for their intended purposes. Lanais are not to be used as storage facilities.
- Any activities which may cause foul or obnoxious odors to be emitted outside of the dwelling, or create noise or other conditions which tend to disturb the peace or threaten the safety of others are strictly prohibited.
- Any activities which violate local, state, and/or federal laws are prohibited.
- Posting or maintaining of any sign, banner, or advertisement is prohibited.
- Swimming or boating in community lakes is prohibited.
- Feeding of alligators or other wildlife is strictly prohibited.
- Trapping or killing of wildlife is prohibited.
- Satellite dishes only may be installed on lanais, with approval from the Sandalwood Board of Directors, via applications submitted by property owners.
- No exterior modifications to units are permitted without prior written consent from the Board of Directors.
- Residents are encouraged to keep all garbage and recycling receptacles within their garages other than times preceding/subsequent to pick up.
- Residents should not keep personal items outside of their dwelling, except within lanais.
- Per local fire code, propane and charcoal grilling is prohibited within lanais. Propane storage is prohibited anywhere within a unit.
- Per Lee County Department of Health Code, pool and spa hours are from dawn to dusk.

By signing below, applicant(s) acknowledge they understand and agree to adhere by the use restrictions as stated above, as well as all other covenants governing the Shadow Wood Preserve Sandalwood Condominium Association, Inc. and Shadow Wood Preserve Community Association, Inc.

Tenant #1 Signature: _____ Date: _____

Printed Name: _____

Tenant #2 Signature: _____ Date: _____

Printed Name: _____



27180 Bay Landing Drive, Suite 4
Bonita Springs, FL 34135
239-947-4552, f 239-495-1518
info@vestapropertyservices.com

VestaPropertyServices.com/sw

**AUTHORIZATION FOR RELEASE OF INFORMATION FOR
TENANT SCREENING PURPOSES**

Background Screening Disclosure

I hereby authorize Vesta Property Services and its designated agents and representatives to conduct a comprehensive review of my background through a consumer report and/or an investigative consumer report to be generated for tenant screening purposes. I understand that the scope of the consumer report/investigative consumer report may include, but is not limited to the following areas: criminal history records (from local, state, federal, international and other law enforcement agencies records), sexual offender’s lists, wants and warrants records, credit history, and civil/law suit cases. Upon request Vesta Property Services will supply a copy of the completed consumer report along with a copy of an individual’s rights under the Fair Credit Reporting Act.

Authorization and Release

I _____, authorize the complete release of these records or data pertaining to me which an individual, company, firm, corporation, or public agency may have. I hereby release Vesta Property Services and its agents, officials, representatives, assigned agencies, including officers, employees, or related personnel both individually and collectively, from any and all liability for damages of whatever kind, which may at any time, result to me, my heirs, family or associates because of compliance with this authorization and request to relapse. I certify that all information provided below and on my application is correct to the best of my knowledge. Any false statements provided in this form and my application will be considered just cause for disqualification at any time. This authorization and consent shall be valid in original, fax, or copy form. The following information is required by law enforcement agencies and other entities for identification purposes when checking records. It is confidential and will not be used for any other purpose.

Applicant’s Name (Print Legibly) Maiden/AKA/Previous Name (s)

Signature

_____/_____/20_____
Date

Social Security Number

_____/_____/_____
Date of Birth

Driver License Number State

Current Address

(_____) _____
Phone



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